

**Stroud Green Primary School
Governing Body Work & Meeting Schedule 2017/18**

Full Governing Body Meetings (Wednesday - 6.30pm)

Term	Date (Wednesday)	Agenda Items
AUTUMN TERM	13 th Sept 17	FORMAL WRITTEN – HT REPORT <ul style="list-style-type: none"> • Terms of Reference • Election of Chair/Vice • Overview of committee membership • Setup Teacher Pay Review Committee (ToR) • School Development Plan • Revisit GB Strategic Priorities for the Year
	18 th October 17 (after 12 th PLASC)	<ul style="list-style-type: none"> • Feedback from Committees & formally agree ToR • PLASC & Budget 16/17 Update • School Development Plan (GB Plan – review) • Self Evaluation – GB Skills Audit review • School Priorities • Target setting (Year 5) & (Year 1) • Performance Management Update • Termly Safeguarding update – link Gov
	6 th December 17	<ul style="list-style-type: none"> • Headteacher's report / School Development Plan (GB Plan – review) • GB Strategic Priorities for the Year • Feedback from Committees • Performance Management – Teachers • Quality of Teaching review • Internal data update – Link Gov
SPRING TERM	31 st Jan 18	<ul style="list-style-type: none"> • SFVS (Sch Financial Value Standards) • Financial Competences Matrices (annual) • Declaration of Interest Forms (annual) • School Development Plan (GB Plan – review) • GB Strategic Priorities for the Year • Health & Safety update – link Gov
	21 st March 18	<ul style="list-style-type: none"> • Headteacher's report / School Development Plan • GB Strategic Priorities for the Year • Budget setting 18/19 - draft • Budget closing 17/18 – draft • Pupil Placement Reception 2018 • Support Staff Performance Management • Internal Data update – Link Gov
SUMMER TERM	16 th May 18	<ul style="list-style-type: none"> • Budget Setting 18/19 • Budget close 17/18 • Pupil Premium Grant – impact report • Sports Grant – impact report •
	6 th July 18	<ul style="list-style-type: none"> • Governors Planning Day • Setting Strategic priorities for 18/19 •
	11 th July 18 (after 10 th)	<ul style="list-style-type: none"> • Attainment & Standards (SATs results review) • Staffing 2017/18 • Head's Performance Management Review

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Resources Meetings (Fridays at 7.45am)

Term	Date	Agenda Items
AUTUMN TERM	6 th Oct 17	<ul style="list-style-type: none"> • Terms of Reference • Election of Chair & Clerk • Audit update • Financial Report • Pupil Premium Grant / Sports Grant update • Performance Management update from Pay Committee • Update of summer building projects
	3 rd November 17	<ul style="list-style-type: none"> • Report from Pay Committee and Ratification
	15 th November 17	<ul style="list-style-type: none"> • 7/12 Financial Report • <i>Extended services financial report</i> • <i>School Meals Financial report</i> • <i>Letting income report</i> • School Business Plan • Teacher Performance Management • Head Teacher Performance Management
SPRING TERM	10 th January 18	<ul style="list-style-type: none"> • Performance Management • 9/12 Financial Report • Benchmarking Training • Audit update • Review of Financial Policies (lettings/debt etc)
	9 th March 18	<ul style="list-style-type: none"> • Initial budget setting 2018/19 • Initial budget close 2017/18 • 9/12 Financial Report • <i>Extended services financial report</i> • <i>School Meals Financial report</i> • <i>Letting income report</i> <ul style="list-style-type: none"> ○ Review Capital Expenditure 2017/18 ○ Recommend Capital Spend 2018/19 ○ Review Capital works plan • Update SFVS documents for full GB (March)
SUMMER TERM	20 th April 18	<ul style="list-style-type: none"> • Budget closing 2017/18 • Budget Setting 2018/19 • Ed Support Staff Performance Management • Pupil Premium Grant / Sports Grant impact report • Audit update
	4 th May 18	<ul style="list-style-type: none"> • Budget close 2017/18 • Year end Financial Report • Budget Setting 2018/19
	25 th May 18 Optional additional	<ul style="list-style-type: none"> • Initial Budget Report 1/12 • <i>Extended services financial report</i> • <i>School Meals Financial report</i> • <i>Letting income report</i> • Audit update • Checking SFVS documents for full GB (March)
	29 th June 18	<ul style="list-style-type: none"> • 2/12 Financial Report • Audit update • Performance Management Reviews – all staff

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Curriculum Meetings (Wednesday mornings at 7.45am)

	Date	Agenda Items
AUTUMN TERM	27 th Sept 17	<ul style="list-style-type: none"> • Terms of Reference • Election of Chair • 2016/17 Attainment Review (EY, KS1, KS2) – RAISEonline • Progress data – Summer Term Review • Inclusion Update – link Gov • Pupil Premium Grant impact report • Safeguarding update – link gov • GB KPI Standards • Data update – Link Gov
	6 th Dec 17	<ul style="list-style-type: none"> • Year R – Year 1 Transition update • Year 5 & 6 additional support • Target Setting (Year 5) & (Year 1) • Attendance Review & Targets (annual) • More able update • Home Learning • E-safety update – link Gov • Quality of Teaching update for 2017/18
SPRING TERM	19 th Jan 18	<ul style="list-style-type: none"> • Curriculum & Policy Review • Science, Maths and Literacy updates • Progress & Attainment data – Autumn Term Review • Attendance & Punctuality • Inclusion update – Link Gov • Curriculum update (to include e-safety and creative curr.) • Data Update – Link Gov
	28 th February 18	<ul style="list-style-type: none"> • Year R – Year 1 Transition update • Year 5 & 6 additional support • Intervention strategies • Inclusion Update – link Gov • Safeguarding Update – link Gov • GB KPI Standards • Quality of Teaching update for 2017/18
SUMMER TERM	25 th April 18	<ul style="list-style-type: none"> • Curriculum & Policy Review • Safeguarding Update • SEN & More Able Update • Progress & Attainment data – Spring Term Review • Pupil Premium Grant / Sports Grant impact report • SDP: quality of teaching / overall effectiveness
	4 th July 18	<ul style="list-style-type: none"> • Attainment results – expected 9th July • KS1 / KS2 / Phonics / EYFS Results • Intervention plan for 2017/18 • Safeguarding Update – link Gov • Curriculum update • GB KPI Standards • Quality of Teaching update for 2017/18

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Pay Committee (6.30pm)

Date	Agenda Items
27 th Sept 2017	<ul style="list-style-type: none">• Terms of Reference• Election of Chair• Policy Review• Teacher feedback initial issues
31 st October 17	Pay Review completion